

TO: Mayor and Board of Trustees
FROM: Village Administrator Steve Stricker and Staff
SUBJECT: Regular Meeting of June 24, 2013
DATE: June 24, 2013

PLEDGE OF ALLEGIANCE – Ellie Dillon, Pleasantdale Elementary School

6. ORDINANCES

A. Budget Amendment (Transfer of Funds to Capital Projects Fund)

During the FY 13-14 Budget discussions, Staff recommended the transfer of \$250,000 in projected FY 12-13 General Fund surplus from the General Fund to the Capital Projects Fund, in order to reduce the need to transfer funds in future years and, thereby, reduce the projected deficit. This transfer was included in the five-year budget plan and now that we are sure that the surplus has been realized, we are recommending that the transfer be made.

The level of budget control (level at which expenditures may not exceed budget) is the Fund level. Throughout the year accounts typically vary from being slightly under budget to slightly over budget. If, by chance, budget variances cause the fund in total to exceed its appropriated expenditures, a budget amendment is required.

As a general practice, we also prepare budget amendments for larger expenditures approved by the Village Board that did not have a budget for the fiscal year or for which no other corresponding funds are available to offset the expenditure. Below are the budget amendments that meet these criteria.

Fund/ Department	Account Description	Original Budget	Budget Amendment	Amended Budget
1. General Fund	Transfer to Capital Improvement Fund	\$0	\$250,000	\$250,000

It is our recommendation: that the Ordinance amending the FY 2012-13 Budget be approved.

B. Special Use (200 Burr Ridge Parkway – Dao Sushi & Thai Restaurant)

Attached is an Ordinance granting special use approval for the modification of the outdoor dining area at Dao Sushi & Thai restaurant in County Line Square. The Plan Commission recommended approval and, at its June 10 meeting, the Village Board directed staff to prepare this Ordinance.

It is our recommendation: that the Ordinance is approved.

C. Special Use (60 Shore Drive – Mucha/Brand Max)

Attached is an Ordinance granting special use approval for an automobile sales and service business at 60 Shore Drive. The Plan Commission recommended approval and, at its June 10 meeting, the Village Board directed staff to prepare this Ordinance.

It is our recommendation: that the Ordinance is approved.

D. Special Use (15W308 North Frontage Road – Bryjak)

Attached is an Ordinance granting special use approval for automobile service business at 15W308 North Frontage Road. The Plan Commission recommended approval and, at its June 10 meeting, the Village Board directed staff to prepare this Ordinance.

It is our recommendation: that the Ordinance is approved.

E. Variation (8611 Crest Court – Schulz)

Attached is an Ordinance granting a variation to allow a fence that exceeds the maximum permitted height of five feet. The Plan Commission recommended approval of this variation. At its June 10, 2013 meeting, the Board directed staff to prepare this Ordinance.

It is our recommendation: that the Ordinance is approved.

7. RESOLUTIONS

8. CONSIDERATIONS

A. Waiver of Penalty – Late Completion of Fence (Compass Truck)

Attached is a letter from the attorney for Compass Truck Sales at 15W580 North Frontage Road regarding the Annexation Agreement between the Village and Compass. The Agreement stipulates that a wall and landscaping along 75th Street be completed by May 15, 2013 and if not completed, that the Village may impose a \$750 per day fine. The letter requests a waiver of the fee. The wall was completed on Thursday (June 20, 2013).

Staff can report that the property owner has complied with all other aspects of the Agreement including the elimination of the truck driving school. The landscaping along 75th Street was completed on time. The permit for the wall was approved on March 29, 2013 but due to changes made by the permit applicant, the permit was not picked up until April 8, 2013. The property owner did not immediately begin construction. Staff understands that the property owner had issues with either the contractor and/or manufacturer.

The property owner did stay in touch with staff during this time and it is quite evident they did not delay the project unnecessarily.

Attached are photos of the completed wall and landscaping. Staff has not received any complaints from neighbors about the construction of the wall.

It is our recommendation: that the Board waive the late fee for the completion of the Compass wall.

B. Appoint Gregory Scott to Plan Commission

Mayor Straub is recommending the appointment of Gregory Scott to the Plan Commission to complete the term of Trustee Diane Bolos that expires February 1, 2018. Enclosed is Mr. Scott's Volunteer Questionnaire.

It is our recommendation: that the recommendation to appoint Gregory Scott to the Plan Commission be approved.

C. Appoint Bob Grela to Plan Commission

Mayor Straub is recommending the appointment of Bob Grela to the Plan Commission to complete the term of Joe Perri that expires February 1, 2017. Enclosed is Mr. Grela's Volunteer Questionnaire.

It is our recommendation: that the recommendation to appoint Bob Grela to the Plan Commission be approved.

D. Appoint Mary Praxmarer as Alternate to Plan Commission

Mayor Straub is recommending the appointment of Mary Praxmarer as Alternate to the Plan Commission for the three-year term expiring July 1, 2016. Enclosed is Ms. Praxmarer's Volunteer Questionnaire.

It is our recommendation: that the recommendation to appoint Mary Praxmarer as Alternate to the Plan Commission be approved.

E. Professional Services Contract (German Church Road Sidewalk)

The Pathway Commission has previously directed staff to submit grant applications and to proceed with engineering services for the construction of new sidewalk on the north side of German Church Road, between County Line Road and Greystone Court. Therefore, a grant application for construction of sidewalk on the east side was prepared. The estimated cost for this project is \$200K, and the Village has been awarded STP grant funds in the amount of \$150K for the project (75%). The project has been included in the state TIP (Transportation Improvement Program) for construction in 2015.

Design of this sidewalk will be complex due to the fact that construction will require a bridge/culvert extension over an existing waterway, substantial grading, and construction in the Cook County right-of-way. Permits will be required from Cook County and it is likely that wetland impacts will need to be remediated. This work will require specialized expertise in several areas, including structural engineering, geotechnical engineering, and wetland/environmental science.

Therefore, the Engineering Division has solicited a proposal for this work from Burns & McDonnell Engineering Company, which has been pre-qualified to perform this work for the Village, and has historically performed much of the sidewalk design for the Village. Burns & McDonnell has reviewed the scope of the work with the Village and generated a scope and cost proposal for Phase I and II Professional Engineering services for the work. The initial proposed cost exceeded the Village's budgeted amount, so staff has negotiated aggressively with the consultant to procure pricing which can be accommodated within the existing budget. The revised cost proposal for this work includes three primary tasks:

- 1) Preliminary Design (\$11,360)
- 2) Preparation of Plans, Specification, & Estimates (\$28,590)
- 3) Preparation of Plans for a traffic signal upgrade (\$14,000).

It is recommended that the Village proceed only with tasks 1 and 2 at this time, as costs for construction of traffic signal upgrades are not included in the grant scope, and the traffic signal is responsibility of CCHD. Therefore the aggregate total for tasks 1 and 2 is \$39,950. This cost will be paid for from the Pathway Fund; the FY 2013-14 Budget includes \$40,000 for this purpose.

It is our recommendation: that a professional services contract be awarded to Burns & McDonnell, in an amount not to exceed \$40,000, to be paid out of the Pathway Fund.

F. Contract for Snow Plow Equipment Controller for Unit #27

The FY 2012-13 Equipment Replacement Budget includes \$155,000 for the replacement of Unit #37, which is currently a 2004 GMC Low-Pro Dump Truck. The Village Board previously approved the purchase of a new Navistar single axle plow truck and dump body, in the amount of \$140,286.00 through the State of Illinois Purchasing cooperative. The identified truck comes standard with the Monroe plow control system, which is incompatible with the plow controller system which is currently installed on the other DPW plow fleet. This incompatibility will generate difficulties during annual calibration, and would require DPW personnel to become skilled at an alternate control system, which may decrease service quality. It is recommended that the plow control system for the new truck be upgraded to

the Force America Spartan system, which could be calibrated and operated consistent with the remainder of the DPW plow fleet. The cost for this system (installed), through the low-bid supplier is \$5,680 and, therefore, the aggregate cost of the Unit #27 truck and plow equipment remains significantly below budget.

It is our recommendation: that the Board authorize the purchase and installation of a Force America Spartan plow control system through Monroe Truck Equipment of Joliet, in an amount not to exceed \$5,680.

G. Contract for Lift Station Maintenance

The annual service contract with Metropolitan Industries, Inc. for the maintenance of the three (3) sanitary sewer system lift stations located in the Village is due for renewal. The total annual cost of the new contract is \$9,180.00 for the monthly servicing of the Chasemoor, Arrowhead and Highland Fields lift stations. This will be billed on a monthly basis of \$765.00 per month. This amount represents no monthly increase from the current contract cost. This contract is an annual contract which auto-renews each January. Since the price for 2013 was not changed from 2012, an internal oversight resulted in this item being overlooked for the January agenda. Nonetheless, staff believes it is important to include it on the current agenda as a formality.

Metropolitan Industries, Inc., of Romeoville, has been performing this work for the past several years. They are the only local company that has the ability to perform these maintenance functions and also provide 24 hour emergency service.

It is our recommendation: that the renewal of the contract for lift station maintenance with Metropolitan Industries, Inc. be approved for the 2013 calendar year.

H. Vendor List

Enclosed is the Vendor List in the amount of \$320,698.89 for all funds, plus \$258,276.14 for payroll, for a grand total of \$578,975.03. The Vendor List includes the following special amounts:

- \$128,343 to Currie Motors for four 2013 Ford Taurus Interceptor Squad Cars and one 2013 Ford Explorer Interceptor Squad Car
- \$22,956.35 to Burr Ridge Bank and Trust for Principal and Interest on the Hotel/Motel Installment
- \$71,379.99 to Convergence Technologies for Wireless Access Point Equipment and Extension of Wireless Tower

It is our recommendation: that the Vendor List be approved.